

# Report a Human Rights Issue

The Human Rights Commissioner's Office (HRCO) Reporting Form is available to any member of the YRDSB community to report discrimination or harassment that is believed to breach Human Rights Policy #240 and Ontario's Human Rights Code.

## HRCO Reporting Form (alternate format fillable PDF)

First Name: \_\_\_\_\_

Last Name: \_\_\_\_\_

Preferred Name: \_\_\_\_\_

Preferred Pronoun: ☐ he/him ☐ she/her  
☐ they/them ☐ other

E-mail Address: \_\_\_\_\_

Phone number: \_\_\_\_\_

### Your role and/or connection with YRDSB (as is most relevant to this report):

☐ Parent/guardian

☐ Superintendent

☐ Trustee

☐ \*Student

☐ Staff

☐ Other

\*If a student, include grade and name of school: \_\_\_\_\_

### What best describes your reason for making this report:

- ☐ I have a human rights concern that I am directly experiencing or have experienced.
- ☐ I have a human rights concern related to friend/family member/colleague.
- ☐ I am seeking guidance or information about a potential human rights concern.
- ☐ I want to bring awareness to a human rights issue of general concern.

**Note:** Your human rights concerns relating to discrimination or harassment must be connected to one or more protected grounds under the Human Rights Code. Review these key terms before completing the Reporting Form:

**Discrimination:** different and unfair treatment that negatively impacts an individual or group.

**Harassment:** actions or conduct that are known or should be known to be unwelcomed, unwanted, offensive, intimidating, or inappropriate.

**Protected grounds under the Human Rights Code:** age, ancestry, citizenship, colour, creed/religion, disability, ethnic origin, family status, gender expression, gender identity, marital/single status, place of origin, race, record of offences, sex (including pregnancy and breastfeeding), and sexual orientation.

All communication with the HRCO is deemed private and confidential. Please email this completed Reporting Form to [human.rights@yrdsb.ca](mailto:human.rights@yrdsb.ca).

Please provide a brief summary of your human rights concerns relating to one or more protected grounds. Include any steps you have taken to address the concerns:

**Date of alleged incident/issue:** \_\_\_\_\_

**Where incident occurred:** \_\_\_\_\_

Please provide the names of other parties involved and all other individuals at YRDSB who have knowledge of this matter:

**Is there another area of the Board that has reviewed this matter?** ☐ Yes ☐ No

**Is another area of the Board currently reviewing the matter?** ☐ Yes ☐ No

If you answered "Yes" to either of the above two questions, please share who reviewed and/or is currently reviewing the matter and the status of that review:

**Union/association affiliation (if applicable):** \_\_\_\_\_

**How did you learn about the HRCO?**

- |   |   |
|---|---|
| <input type="checkbox"/> Online search or YRDSB website | <input type="checkbox"/> Through a training session or workshop |
| <input type="checkbox"/> Referred by YRDSB staff        | <input type="checkbox"/> Word of mouth by a friend or colleague |

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