

York Region District School Board
2023/2024 PAY SCHEDULES AND DUE DATES
Permanent Caretakers and Maintenance Staff (CUPE 1196) Employees

To ensure that employees receive their correct pay on the correct date, Payroll data must be received on or before the due date shown on this pay schedule. Information received after the due date will be reflected in subsequent pays.

RUN #	REPORTING/PAY PERIOD	STAFF APPOINTMENT / CHANGE FORMS DUE IN HR SERVICES	STAR VERIFIED RECORDS DUE IN PAYROLL	PAY DATE	
202301	Aug-21 - Aug-28	Aug-27 - Sep-03	Friday, September 1, 2023	Tuesday, September 5, 2023	Thursday, September 14, 2023
202302	Sep-04 - Sep-11	Sep-10 - Sep-17	Friday, September 15, 2023	Tuesday, September 19, 2023	Thursday, September 28, 2023
202303	Sep-18 - Sep-25	Sep-24 - Oct-01	Friday, September 29, 2023	Tuesday, October 3, 2023	Thursday, October 12, 2023
202304	Oct-02 - Oct-09	Oct-08 - Oct-15	Friday, October 13, 2023	Tuesday, October 17, 2023	Thursday, October 26, 2023
202305	Oct-16 - Oct-23	Oct-22 - Oct-29	Friday, October 27, 2023	Tuesday, October 31, 2023	Thursday, November 9, 2023
202306	Oct-30 - Nov-06	Nov-05 - Nov-12	Friday, November 10, 2023	Tuesday, November 14, 2023	Thursday, November 23, 2023
202307	Nov-13 - Nov-20	Nov-19 - Nov-26	Friday, November 24, 2023	Tuesday, November 28, 2023	Thursday, December 7, 2023
202308	Nov-27 - Dec-04	Dec-03 - Dec-10	Friday, December 8, 2023	Tuesday, December 12, 2023	Thursday, December 21, 2023
202309	Dec-11 - Dec-18	Dec-17 - Dec-24	Friday, December 15, 2023	Tuesday, December 19, 2023	Thursday, January 4, 2024
202310	Dec-25 - Jan-01	Dec-31 - Jan-07	Friday, January 5, 2024	Tuesday, January 9, 2024	Thursday, January 18, 2024
202311	Jan-08 - Jan-15	Jan-14 - Jan-21	Friday, January 19, 2024	Tuesday, January 23, 2024	Thursday, February 1, 2024
202312	Jan-22 - Jan-29	Jan-28 - Feb-04	Friday, February 2, 2024	Tuesday, February 6, 2024	Thursday, February 15, 2024
202313	Feb-05 - Feb-12	Feb-11 - Feb-18	Friday, February 16, 2024	Tuesday, February 20, 2024	Thursday, February 29, 2024
202314	Feb-19 - Feb-26	Feb-25 - Mar-03	Friday, March 1, 2024	Tuesday, March 5, 2024	Thursday, March 14, 2024
202315	Mar-04 - Mar-11	Mar-10 - Mar-17	Friday, March 15, 2024	Tuesday, March 19, 2024	Thursday, March 28, 2024

**NOTE: Dates in bold adjusted for Statutory Holidays

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202316	Mar-18 - Mar-25	Mar-24 - Mar-31 Thursday, March 28, 2024	Tuesday, April 2, 2024	Thursday, April 11, 2024
202317	Apr-01 - Apr-08	Apr-07 - Apr-14 Friday, April 12, 2024	Tuesday, April 16, 2024	Thursday, April 25, 2024
202318	Apr-15 - Apr-22	Apr-21 - Apr-28 Friday, April 26, 2024	Tuesday, April 30, 2024	Thursday, May 9, 2024
202319	Apr-29 - May-06	May-05 - May-12 Friday, May 10, 2024	Tuesday, May 14, 2024	Thursday, May 23, 2024
202320	May-13 - May-20	May-19 - May-26 Friday, May 24, 2024	Tuesday, May 28, 2024	Thursday, June 6, 2024
202321	May-27 - Jun-03	Jun-02 - Jun-09 Friday, June 7, 2024	Tuesday, June 11, 2024	Thursday, June 20, 2024
202322	Jun-10 - Jun-17	Jun-16 - Jun-23 Friday, June 21, 2024	Tuesday, June 25, 2024	Thursday, July 4, 2024
202323	Jun-24 - Jul-01	Jun-30 - Jul-07 Thursday, July 4, 2024	Tuesday, July 9, 2024	Thursday, July 18, 2024
202324	Jul-08 - Jul-15	Jul-14 - Jul-21 Thursday, July 18, 2024	Tuesday, July 23, 2024	Thursday, August 1, 2024
202325	Jul-22 - Jul-29	Jul-28 - Aug-04 Thursday, August 1, 2024	Tuesday, August 6, 2024	Thursday, August 15, 2024
202326	Aug-05 - Aug-12	Aug-11 - Aug-18 Thursday, August 15, 2024	Tuesday, August 20, 2024	Thursday, August 29, 2024

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