

## Documentation Verification Schedule (Secondary)

It is necessary for the custodian/parent to attend, in person, to submit the documents listed below to complete the school registration process. DO NOT send these documents by email.

Appointments will take place at the Dr. Bette Stephenson Centre for Learning (Cafeteria), 36 Regatta Ave., Richmond Hill, to verify the student's documents.

### Mandatory Documents:

- Completed [Secondary School Registration Form](#). Please refer to the [guideline](#) for assistance in completing the form.
- Original Passport
- Original Visitor/entry visa if applicable (not required in all cases)
- Original Study Permit
- Education Service Agreement (if student is not living with parent). This document is included in the Letter of Acceptance package, and is a multi-page document which must be signed by the custodian, parent(s) and student
- Recent school transcript/report card (in English)

| School Bus | School  | Date                 | Time                 |
|------------|---|----------------------|----------------------|
| North 1    | Dr. JM Denison SS<br>Huron Heights SS<br>Sir William Mulock SS<br>Aurora HS<br>Dr. GW Williams HS | Thursday, January 25 | 9:30 am to 10:30 am  |
| Central 1  | Alexander Mackenzie HS<br>Hodan Nalayeh SS<br>Langstaff SS<br>Westmount CI                        | Thursday, January 25 | 10:30 am to 11:30 am |
| Central 2  | Thornhill SS  | Thursday, January 25 | 1:30 pm to 2:30 pm   |
| Central 3  | Thornlea SS   | Friday, January 26   | 9:30 am to 10:30 am  |
| West 1     | Emily Carr SS<br>Tommy Douglas SS<br>Maple HS<br>King City SS                                     | Friday, January 26   | 10:30 am to 11:30 am |
| East 1     | Bill Hogarth SS<br>Bur Oak SS<br>Stouffville DSS  | Friday, January 26   | 1:30 pm to 2:30 pm   |
| East 2     | Middlefield CI<br>Richmond Green SS   | Monday, January 29   | 9:30 am to 10:30 am  |
| East 3     | Milliken Mills HS<br>Markham District HS  | Monday, January 29   | 10:30 am to 11:30 am |