Refund Policy

A refund will only be issued if a student is refused a Study Permit by Immigration, Refugees & Citizenship Canada (IRCC). Under no other circumstances will a refund be issued.

Study Permit Refusal

In the event of a study permit refusal, submit the following documentation within 30 days from the issue date of the original refusal letter from IRCC:

- a written refund request signed by the parent(s)
- a copy of the original letter of refusal received from IRCC

No refund will be issued if the student fails to submit any of the above within 30 days from the issue date of the original refusal letter from IRCC. An administration fee of $750 will be deducted from each refund request.

Non-Refundable

No refunds will be issued in the following circumstances:

- if the student and/or parent changes immigration status after tuition is paid and the Letter of Acceptance is issued
- the student does not arrive before the offer expiry date(s) indicated in the Letter of Acceptance
- the student withdraws for any reason after an official YRDSB Letter of Acceptance is issued
- the study permit is denied by IRCC due to missing documents or incomplete paperwork
- the student or parent's Immigration status changes after the start of the school year
- the student is found in violation of YRDSB policies or the Student Code of Behaviour and is asked to withdraw from school
- false medical information is given and/or pertinent medical conditions are not disclosed
- no partial refund will be issued in the case of late arrival

Applicable Fees

An administration fee of $750 will be deducted from each refund request.
The registration fee is non-refundable in all cases.

I/We have read, acknowledge and agree to the Refund Policy.

Name of Student	Signature of Student (if over age 18)	Date
Name of Primary Parent	Signature of Primary Parent	Date
Name of Parent	Signature of Parent	Date